

CENTRAL WEST VIRGINIA TRANSIT AUTHORITY
March 20, 2020

The Board of Directors of the Central West Virginia Transit Authority met in the Central West Virginia Transit Authority Conference Room at 12:30p.m. on Friday March 20, 2020 for an emergency meeting. The following members were present:

Jim Griffin, President
Tom Durrett - Board Member- via phone
Robert Kramer - Board Member
Mark Griffith - Vice President - via phone
Tracy Brady - Board Member - via phone
Vanessa Perkins - General Manager
Patty Holley - Finance Officer
Trey Simmerman - Counsel - via phone

Emergency meeting was held via phone conference on the direction that Centra should take pertaining to the Corona virus.

Vanessa Perkins stated that the County Commission stated that it was up to the board on their decision and that the commission would back Centra. Vanessa stated that she had all the buses fogged by Tri State Exterminators for the virus. Vanessa also stated that it has been very difficult to obtain sanitizer, Clorox wipes, and other necessary items to reduce the spread of the virus. Vanessa stated that the County Commission appointed a lady to reach out to vendors for supplies.

The following board members gave their opinion on the issues that Centra have been facing during the pandemic:

Tom Durrett stated that Centra should stay open until the supplies run out and then shut down and reopen when supplies are replenished.

Mark Griffith asked if the public had contacted Centra with concerns. He also stated that the CDC has stated that the groups should be limited to 10. Vanessa stated that the commission said that they are concerned about the high rises in the community that if someone going into the high with the virus could wipe out the whole building.

Tracy Brady asked if the buses were sanitized and if the drivers were doing this in between runs. Vanessa state that the maintenance crew were cleaning the buses in the evening.

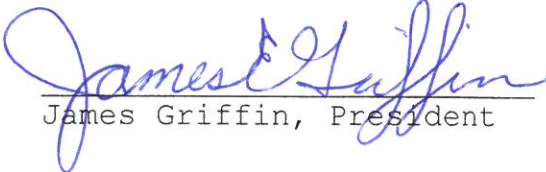
Trey Simmerman stated that we should waive the fares for today and for Monday March 23, 2020 and that we should put signs up on the buses letting the public know.

Jim Griffin asked about paying the employees during the shutdown. Mark Griffith said that we should pay the employees since it is in the budget, and Vanessa agreed that we should pay the employees during this time.

The board members agreed to shut down at the end of business on March 23, 2020 at 6:00pm until April 13, 2020 and that we should have another meeting on April 10, 2020. The board stated that the media, county commission and the Charleston transit authority should be notified as soon as possible.

Patty Holley stated that she can do the payroll from home and that she would come into Clarksburg to obtain signatures and give the employees a time frame of when they can come pick up their checks if they do not show up within that time frame the checks would be mailed.

Approved by:


James Griffin, President